



**NOTICE OF PUBLIC MEETING
REGULAR MEETING OF THE BOARD OF TRUSTEES**

Monday, May 13, 2024 @ 4:30 p.m.

**Southeastern Community College, 1500 West Agency Road, West Burlington, Iowa
Board Room (Room #AD-1)**

Tentative Agenda

1.0 Routine Items

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
 - 1.3.1 Audience
 - 1.3.2 Administration
 - 1.3.3 Board
- 1.4 Community Colleges for Iowa Trustees Report

2.0 Action Items

- 2.1 Approval of Consent Agenda
(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)
- 2.2 Re-Approve Facilities Plan (2025-2033)
- 2.3 Resolution Approving Construction Contract and Bond for the Construction of the Main Circle Drive Replacement

3.0 Accountability

- 3.1 President's Report
- 3.2 Financial Report
- 3.3 Facilities Update

4.0 Future Meetings

IACCT Board Meetings-

- Wednesday, June 26, 2024 at 10 am – IACCT Board Meeting
- Wednesday, July 10-Thursday, July 11, 2024 – Annual Conference @Hawkeye CC

SCC Board of Trustees meetings:

- Monday, June 10, 2024, at 4:30 pm at West Burlington Campus
- Monday, July 8, 2024, at 4:30 pm at Mt. Pleasant Center
- Monday, August 12, 2024 at 4:30 pm at the Fort Madison Center
- Monday, September 9, 2024 at 4:30 pm at the Keokuk Campus

Additional Save the Dates:

- Friday, June 14th – SCC Alumni Golf Outing, Burlington Golf Club

5.0 Adjournment

6.0 Closed Session Pursuant to Section 21.5(1)(i), Code of Iowa/ Evaluation of President

This notice is given pursuant to Chapter 21, Code of Iowa.

Darcy Burdette

Darcy Burdette, Board Secretary

CONSENT AGENDA

for
May 13, 2024 Regular Board Meeting

1. Approval of Minutes

- April 15, 2024, Regular Board Meeting Minutes
- April 30, 2024, Special Board Meeting Minutes

2. Presentation of Bills of Account

3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

Name	Title	Date of Hire	Last day of Employment	Reason
Courtney Abolt	Financial Aid Officer	09/19/2022	06/30/2024	Personal.
Kara Schreiner	Admissions Recruiter – Health Professions	08/11/2022	05/08/2024	Accepted open Instructor – Medical Assistant/Program Coordinator position.
Molly Schroeder	Administrative Assistant – Financial Aid	12/12/2022	05/03/2024	Personal.
Michael Shaffer	Program Developer/Training Coordinator	10/03/2022	05/31/2024	Personal.
Sarah Smith	Work-Based Learning Specialist	08/21/2023	05/12/2024	Accepted open Health Professions Recruiter position.
Ashlee Spannagel	Dean of Career and Technical Education & Workforce Development	07/01/2019	06/14/2024	Personal.
Arif Sultan	Instructor - Economics	08/16/2023	08/13/2024	Personal.
Chevis Thompson	Head Women's Basketball Coach	08/21/2023	05/03/2024	Personal.

4. Employment Contracts

Name	Title	Contract Period	Salary
Kaye Gilbert (Replacement)	Accountant	May 1, 2024 – June 30, 2024	\$9,923.08 (\$60,000.00 annual)
Malik Kelly (Replacement)	Assistant Men's Basketball	April 8, 2024 - June 30, 2024	\$4,153.85 (\$18,000.00 annual)

	Coach/Resident Assistant (0.80 FTE)		
Gail Kunch (Replacement)	Instructor - Biology	August 14, 2024 – August 12, 2025	\$58,000.00 (\$58,000.00 annual)
Kara Schreiner (Replacement)	Instructor – Medical Assistant/Program Director	May 9, 2024 – August 13, 2024	\$10,503.53 (\$66,303.53 annual)
Zachary Short (Replacement)	Instructor – English	August 14, 2024 – August 12, 2025	\$59,000.00 (\$59,000.00 annual)
Sarah Smith (Replacement)	Admissions Recruiter – Health Professions	May 13, 2024 – June 30, 2024	\$5,653.85 (\$42,000.00 annual)

- a. Administrative
- b. Athletics
- c. Faculty
- d. HEA Professional Services
- e. PESA
- f. Professional Services
- g. Support Staff